

Ty Hafod Ltd

Annual Return 2025/2026

The Annual Return is an online form that registered adults and children's services providers are legally required to complete each year under the [Regulations and Inspection of Social Care \(Wales\) Act 2016 \(RISCA\)](#). The purpose of Annual Returns is to provide the public with comprehensive, comparable and robust information on the quality of care and support services.

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Provider: Ty Hafod Ltd

Provider summary

The provider was registered on:	28/06/2024
The following lists the provider conditions:	There are no conditions associated to the provider

Training and workforce planning arrangements

Arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider.	<p>Every year the training programme is reviewed with both RI, Manager and company Project Manager. The training needs of all staff are looked are considered. A combination of Supervisions/Appraisals, observations and competencies are used to plan a programme which is then put in place to include seven mandatory topics and 4 Practical training sessions. The training is delivered via a combination of</p> <p>E-learning and face to face in-house training.</p>
Arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider.	<p>The Manager assesses the staffing levels and recruitment needs of the home according to the dependency of the individuals. This is discussed with RI and other company directors. Vacancies are advertised on Indeed, and locally on notice boards. Staff are carefully selected, a thorough and robust recruitment process is in place to include obtaining 2 references, DBS checks, NMC & social care wales checks as appropriate . Staff are given a 6 month probationary period to assess suitability.</p>

Regulated services delivered by this provider

Service name	Service type	Type of care
Ty Hafod	Care Home Service	Adults With Nursing

Service: Ty Hafod

Service summary

Service Type	Care Home Service
Type of Care	Adults With Nursing
Approval Date	28/06/2024
Maximum number of places	27
Service Conditions	<ul style="list-style-type: none">• A maximum of 27 individuals can be accommodated at this service.• Ty Hafod Ltd is registered to provide a Care Home Service at Ty Hafod Ty Hafod, Llantrisant Road, Cardiff, CF5 6JR• The responsible individual for this service is Donna Maria Jones
How many people in total did the service provide care and support to during the last financial year?	41

Service management

Responsible Individual(s)	Donna Jones
Manager(s)	Donna Jones

Service contact details

Service Telephone Number	02920892266
Service Contact Email Address	donna@danbrook.com

Languages used at the service

What is the main language through which the service is provided?	English
Other languages used in the provision of the service	There are no other languages used at the service
Non-verbal communication methods used at the service	There are no non verbal communication methods used at the service

Service facilities and accommodation

<ul style="list-style-type: none">• Garden(s)• Internet access• Laundry service• Lifts• Number of bathrooms with assisted bathing facilities: 4• Number of bedrooms with en-suite facilities: 0• Number of communal lounges: 2• Number of dining rooms: 2• Number of shared bedrooms: 0• Number of single bedrooms: 27• On-site parking• Quiet areas• Stairlift• Wheelchair access• Woodland / ponds
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Engagement with people using the service

Regular family meetings. Three monthly care plan reviews, open door policy with management.

Compliance and quality statement

Inspected - Delivering Quality Care <p>During the reporting period, Care Inspectorate Wales visited our service. We're proud their findings show we provide safe, effective, and supportive care for the people who use our services, meeting the required standards under section 27(1) of the Regulation and Inspection of Social Care (Wales) Act 2016.</p> <p>We also carry out regular reviews to make sure the care and support we offer continues to meet people's needs and helps</p>
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them achieve positive outcomes.

Fees charged by the service

The minimum weekly fee payable during the last financial year?	£1350
The maximum weekly fee payable during the last financial year?	£1400

Complaints processed by the service

Total number of formal complaints made during the last financial year	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0

Staff working at the service

Staff summary

The total number of full time equivalent posts at the service (as at 31 March)	1
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Posts and vacancies

Role type	No. of staff in post	Total vacancies
Manager	1	0
Deputy Manager	1	0
Nursing Assistant / Auxiliary Nurse	1	0
Registered Nurse (1+ Years in Practice)	5	0
Care Worker	19	1
Domestic staff	4	0
Catering staff	4	0
Other Staff	3	0

Training undertaken

Induction and Health & Safety

Role type	Induction	Health & Safety
Manager	All staff have completed	All staff have completed
Deputy Manager	All staff have completed	All staff have completed
Nursing Assistant / Auxiliary Nurse	All staff have completed	All staff have completed
Registered Nurse (1+ Years in Practice)	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed
Domestic staff	All staff have completed	All staff have completed
Catering staff	All staff have completed	All staff have completed
Other Staff	All staff have completed	All staff have completed

Equality, Diversity & Human Rights and Infection, prevention & control

Role type	Equality, Diversity & Human Rights	Infection, prevention & control
Manager	No staff have yet completed	All staff have completed
Deputy Manager	No staff have yet completed	All staff have completed
Nursing Assistant / Auxiliary Nurse	No staff have yet completed	All staff have completed
Registered Nurse (1+ Years in Practice)	No staff have yet completed	All staff have completed
Care Worker	No staff have yet completed	All staff have completed
Domestic staff	No staff have yet completed	All staff have completed
Catering staff	No staff have yet completed	All staff have completed
Other Staff	No staff have yet completed	All staff have completed

Manual Handling and Safeguarding

Role type	Manual Handling	Safeguarding
Manager	All staff have completed	All staff have completed
Deputy Manager	All staff have completed	All staff have completed
Nursing Assistant / Auxiliary Nurse	All staff have completed	All staff have completed
Registered Nurse (1+ Years in Practice)	All staff have completed	All staff have completed
Care Worker	All staff have completed	All staff have completed
Domestic staff	All staff have completed	All staff have completed
Catering staff	All staff have completed	All staff have completed
Other Staff	All staff have completed	All staff have completed

Medicine Management and Dementia

Role type	Medicine Management	Dementia
Manager	All staff have completed	All staff have completed
Deputy Manager	All staff have completed	All staff have completed
Nursing Assistant / Auxiliary Nurse	All staff have completed	All staff have completed
Registered Nurse (1+ Years in Practice)	All staff have completed	All staff have completed
Care Worker	Not relevant to this staff group	All staff have completed
Domestic staff	Not relevant to this staff group	All staff have completed
Catering staff	Not relevant to this staff group	All staff have completed
Other Staff	Not relevant to this staff group	All staff have completed

Positive Behaviour Management and Food Hygiene

Role type	Positive Behaviour Management	Food Hygiene
Manager	No staff have yet completed	All staff have completed
Deputy Manager	No staff have yet completed	All staff have completed
Nursing Assistant / Auxiliary Nurse	No staff have yet completed	All staff have completed
Registered Nurse (1+ Years in Practice)	No staff have yet completed	All staff have completed
Care Worker	No staff have yet completed	Not relevant to this staff group
Domestic staff	Not relevant to this staff group	All staff have completed
Catering staff	No staff have yet completed	All staff have completed
Other Staff	Not relevant to this staff group	All staff have completed

Contractual arrangements

Permanent Staff, Fixed Term Contracted Staff and Volunteers

Role type	No. of permanent staff	No. of fixed term contracted staff	No. of volunteers
Manager	1	0	0
Deputy Manager	1	0	0
Nursing Assistant / Auxiliary Nurse	1	0	0
Registered Nurse (1+ Years in Practice)	4	0	0
Care Worker	16	0	0
Domestic staff	3	0	0
Catering staff	4	0	0
Other Staff	3	0	0

Agency/Bank Staff & Non-Guaranteed Hours (zero hours) Staff

Role type	No. of agency/bank staff	No. of non-guaranteed hours (zero hours) staff
Manager	0	0
Deputy Manager	0	0
Nursing Assistant / Auxiliary Nurse	0	0
Registered Nurse (1+ Years in Practice)	0	1
Care Worker	0	3
Domestic staff	0	1
Catering staff	0	0
Other Staff	0	0

Full time v part time information

Role type	No. of full time staff	No. of part time staff
Manager	1	0
Deputy Manager	1	0
Nursing Assistant / Auxiliary Nurse	1	0
Registered Nurse (1+ Years in Practice)	4	1
Care Worker	17	2
Domestic staff	1	3
Catering staff	3	1
Other Staff	3	0

Staff qualifications

Hold required qualification & Working towards required qualification - not apprenticeship

Role type	Hold required qualification	Working towards required qualification - not apprenticeship
Manager	1	0
Deputy Manager	1	0
Nursing Assistant / Auxiliary Nurse	0	1
Registered Nurse (1+ Years in Practice)	5	0
Care Worker	18	1
Domestic staff	0	0
Catering staff	4	0
Other Staff	3	0

Working towards required qualification - apprenticeship & Qualification not required for role

Role type	Working towards required qualification - apprenticeship	Qualification not required for role
Manager	0	0
Deputy Manager	0	0
Nursing Assistant / Auxiliary Nurse	0	0
Registered Nurse (1+ Years in Practice)	0	0
Care Worker	0	0
Domestic staff	0	4
Catering staff	0	0
Other Staff	0	0

Typical shift patterns

Role type	Typical shift patterns
Nursing Assistant / Auxiliary Nurse	Day shift 7.30-19.30 1 staff
Registered Nurse (1+ Years in Practice)	Day shift 7.30-19.30 1staff. Night 19.30-7.30 1 staff
Care Worker	Day shift 7.30-19.30 4 staff Night shift 19.30-7.30 3 staff